

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: SWGB04628356

Opening Date: February 09, 2004

Closing Date: February 23,
2004

Position: Program Analyst, GS-0343-12
Salary: \$58,048 - \$75,465 Annual
Place of Work: USACE Pittsburgh District, Planning, Programs & Project Mgmt Div, with
duty in Pittsburgh, PA
Position Status: This is a Permanent position. -- Full Time
**Number of
Vacancy:** 01

Click on links for more information

Duties: Serves as the District's Force Configuration (FORCON) Coordinator in development and submission of the FORCON which is the basis for the Districts annual manpower allocation. Provides guidance to technical divisions in preparation of the FORCON used for the justification and allocation of manpower. Assists to develop the Districts manpower projections for the current year, budget year, and four consecutive years. Incorporates OMB contracting- out goals, funding ceiling, etc. Clarifies submission requirements and reviews for conformity with District objectives. Generates future workload trends. Coordinates overall effort to assure timely submission of workload projections to Division and Headquarters. Oversees the development of schedules of obligations and expenditures for the current year programs. Authority and point-of-contact for all matters relating to current year funding. Lead person in civil works information systems which facilitate budget formulation and submission.

Who May Apply:

- **GENERAL INFORMATION:** This announcement may be used to fill like vacancies for six months after the closing date. Applicants meeting all requirements within 30 days of the closing date of the announcement may be referred for consideration.
- Army employees serving on career or career conditional appointments or equivalent.

Qualifications: Click on link below to view qualification standard.

General Schedule

- **SPECIALIZED EXPERIENCE:** To qualify, applicants must possess 1 year specialized experience equivalent to the GS-11 level. Specialized experience is defined as; performing analytical and evaluative methods and techniques in regards to budgetary and financial management principles; evaluate study/project and program requirements by function and organization; prepare narrative and statistical reports regarding the status of projects; knowledge of civil works systems, manpower justification, allocation systems, and the Corps of Engineers Financial Management System(CEFMS); or other work that is typically in or related to the work of the position to be filled. These duties are examples of qualifying experience. They are not intended to be all-inclusive.

- GS-12 and above: One year of experience directly related to the occupation and equivalent to at least the next lower grade level. There is no substitution of education for experience at this level.
- The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.
- Applicants who have held a General Schedule (GS) position within the last 52 weeks must meet the Time in Grade Restriction.
- One year of experience in the same or similar work equivalent to at least the next lower grade or level requiring application of the knowledge, skills, and abilities of the position being filled.
- Must have 52 weeks of Federal service at the next lower grade (or equivalent).

Other Information:

- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
- Permanent Change of Station (PCS) expenses are not authorized.
- Temporary Duty (TDY) travel is 10 percent.

Other Requirements:

- You will be required to provide proof of U.S. Citizenship.
- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is Required.
- Credit will be given for appropriate unpaid experience or volunteer work.

How to Apply:

- Self-nomination must be submitted by the closing date.
- Resume must be on file in our centralized database.

If your resume is currently in our central database, you may click here to [Self Nominate](#)

Click here to use the [Army Resume Builder](#) to create your resume. Follow the instructions in this vacancy announcement to apply for the job.

Point of Contact: Ms Debra Doucette, USACE Pittsburgh CPAC, (412)395-7488,

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